

**Minutes of the Kirk Session Meeting of
St Stephen's & West Parish Church, Broughty Ferry
held on Wednesday, 21 September 2016
Scottish Charity No. SC003714**

PRESENT The Minister opened the meeting with prayer and presided over Mrs Martin, Mrs Masson, Mrs Murray, Mrs Mussen, Mrs Oakley, Mrs Parry-Richards and Mrs Thomson and Messrs. Allan, Brewster, Cowan, Grieve, Grinyer, MacKenzie, McPherson, Ross, Smith and Wakefield.

APOLOGIES: Apologies for absence had been received from Mrs Grinyer, Mrs Rough and Mrs Watt and Mr Griffiths.

MINUTES: The minutes of the meeting held on 18 May 2016 having been previously circulated, were taken as read and approved.

ELDER ORGANISATIONS: The Minister said that he would assume that those Elders assigned an organisation were happy to continue unless they advised him otherwise.

AOCB: A letter had been received from Mrs McPherson, 5 Harley Street requesting her removal from the roll without uplifting her lines. This would be passed to Alan Justice.

The Minister advised that the Christmas Day service was in St Stephens' at 10am and New Year's Day was in St Lukes and Queen Street at 11am.

Communion Services - The Minister firmly believed that Communion as well as Weddings and Baptisms should be taken by him in each church and he did not wish to rush over to St Mary's after Communion. St Mary's had agreed that their April Communion should be on Easter Sunday each year and this should stop any clash with St Stephen's Communion being the fourth Sunday in April. In October St Mary's Communion would be 23 October and St Stephen's would be 30 October with Donald Fraser taking the service in St Mary's.

The Minister raised the issue of the Harvest thanksgiving service. Last year there had been a donation to Christian Aid and this was less popular. May Masson proposed flowers to be distributed and tins to be taken to the food bank with assistance from Elders. This year would be 9 October and in future the first or second Sunday in October. Helen and Jean Symington would be asked for assistance with decorating the church.

Christmas Gift Service – The Minister asked the Elders to consider who benefits from the presents brought to church. Often these can be unappreciated and inappropriate and it was thought that the Radio Tay appeal resulted in oversupply. He asked the Elders to consider other worthy causes such as the Roxburgh House Comfort Fund, Food Bank, SCBU or the Sick Kids unit at Ninewells. There was general discussion and the matter was to be considered again at the next meeting.

The Minister asked that the big Bible stays on the Vestry desk and not be taken to the pulpit. Please use the smaller one on the shelf and, if appropriate, please place the Bible in the pulpit before the service.

Finally, the boiler now had a timer. Please do not touch the heating switch or the timer will not work.

DATE OF NEXT MEETING: Wednesday, 16 November 2016 at 7.00 pm.

There being no other business the meeting closed with the Benediction.

Rev Keith F Hall

Session Clerk